

Help Accessing Report Cards

Step 1: Click on the **Logins** button in the center of the Dial Pad located on the front page of the Ranch Creek website

Step 2: Click on **Infinite Campus (IC)**

Step 3: Enter your **username and password**. If you need assistance, call the Help Desk at 234-1777 or click [here](#) to send an email.

Step 4: Click on **Select a Student** from the drop down menu located at the top of the page and choose a student from the list.

Step 5: Click on **Reports** located on the left side of your screen and the report card **icon** should appear on your screen when the report cards are made available for viewing.

Step 6: Click on the report card **icon** to access the report card.